FLORIDA DEPARTMENT OF REVENUE PROPERTY TAX ADMINISTRATION TASK FORCE

	Agenda
Thursday, October 12, 2000	
9:00 AM	 Break-out Session: Mobile Home Focus Group –McDonnell Douglas Room Choose focus group leader Develop, prioritize, and brainstorm problems Identify desired outcomes Additional research
10:00 AM	 Full Membership Session – Jim Zingale, Chair –McDonnell Douglas Room General Announcements: Introduction of New Members; Approval of 08-16-00 Meeting Summary; Description of Meeting Handouts
10:15 AM	DOR 2001 Legislative Concept Proposals—Lisa Echeverri
10:30 AM	 Real Property Tax Assessment – Jim Zingale Real Property Guidelines Real Property Tax Roll Approval Overview of PTA Action Plan in Response to Auditor General Report
11:00 AM	 Full Membership Focus Items New Member Proposals Members' Issues—Presentation by Members Full Membership Items Develop, prioritize, and brainstorm items Improve definition and focus Identify desired outcome Additional research
12:30-1:00 PM	Lunch
1:00 PM	 Focus Group Break-out Sessions Value Adjustment Board Focus Group – McDonnell Douglas Room Tangible Personal Property Focus Group – Lockheed Room
	 Facilitated Discussion Choose focus group leader Develop, prioritize, and brainstorm items Improve definition and focus Identify desired outcomes Additional research
2:30 PM	 Full Membership Session – Jim Zingale, Chair Reports to full membership – Focus Group Leaders

Wrap-up, closing, scheduling of next meeting (date, time, where?)

3:00 PM Adjourn